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U.S. Department
of Transportation
**Federal Aviation
Administration**

Office of Financial Services

DEPT. OF TRANSPORTATION

00 JUN 28 PM 3:17

800 Independence Ave., SW
Washington, DC 20591

FAA-00-7018-33

June 15, 2000

Dear Aviation Executive:

The United States Federal Aviation Administration (FAA) has been authorized to collect fees for air traffic services provided to certain aircraft that transit U.S.-controlled airspace but neither take off from, nor land in, the United States. These are commonly referred to as "overflight fees." The rule establishing the fees was published in the *Federal Register* on June 6, 2000. The fees will become effective on August 1, 2000, at which time the FAA will begin accumulating charges for billing. The first bills will be issued in September 2000 for services provided during the month of August.

Enclosed are copies of the Interim Final Rule and the related FAA press release. Please note that a public meeting on the Interim Final Rule is scheduled for June 29 at the Holiday Inn Capitol in Washington, DC. (Additional information on the meeting is contained in the enclosed rule.) Requests to present a statement at the public meeting, as well as questions regarding logistics, should be directed to Judy Courbois, FAA Office of Rulemaking (ARM-102), 800 Independence Avenue, SW, Washington, DC 20591; telephone 1-202-267-9783, FAX: 1-202-267-5075.

Also enclosed is a Billing and Collection Customer Information Form which requests specific billing information. We would appreciate your timely completion and return of this form to the Accounting Operations Division (AFM-215).

If you have any questions regarding any of the above, please contact Randall Fiertz, Acting Director of the Office of Performance Management (APF-1), at 1-202-267-7140.

Sincerely,

Donna McLean
Assistant Administrator for Financial
Services/CFO

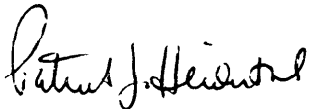
Enclosures

OVERFLIGHT BILLING AND COLLECTION
CUSTOMER INFORMATION FORM
INTRODUCTION AND INSTRUCTIONS

The United States Federal Aviation Administration (FAA) has been authorized to collect fees for air traffic services provided to certain aircraft that transit U.S.-controlled airspace but neither take off from, nor land in, the United States. These are commonly referred to as "overflight fees." The rule establishing the fees was published in the *Federal Register* on June 6, 2000. The fees become effective on August 1, 2000, at which time the FAA will begin accumulating charges for billing. The first bills will be issued in September 2000 for services provided during August.

An Overflight Billing and Collection Customer Information Form is attached. Please assist us in obtaining accurate billing information by completing the information requested and returning it to us by July 15, 2000. Responses should be sent to the attention of Ms. Rhonda Mack via mail or facsimile as provided on the attached form.

Thank you for your support in this effort.



Patrick J. Heidenthal
Acting Director, Office of Financial Management

OVERFLIGHT BILLING AND COLLECTION CUSTOMER INFORMATION FORM DATA SHEET

Please assist us in obtaining accurate billing information by completing the information requested and returning it to us by July 15, 2000. Responses may be sent to the attention of Ms. Rhonda Mack via mail to the following address or by faxing the completed form to 1-202-267-5272. Please direct any inquiries to Ms. Mack at 1-202-267-9598. You may also contact Ms. Mack at the following Internet address: 9-AWA-ABA-USER-FEES@faa.gov.

U.S. Department of Transportation
Federal Aviation Administration
Accounting Operations Division, AFM-215
800 Independence Ave. SW
Washington, DC 20591
USA

Please print or type all responses

1. **Air Carrier's Name as it should appear on billings.**

2. **Category** (Please Check One or More):

- ☐ Commercial ☐ Charter
☐ Air Cargo ☐ General Aviation
☐ Other _____

3. **ICAO Three Letter Designator** _____

4. **United States Billing Agent.** The Interim Final Rule calls for affected air carriers to designate and submit to the FAA the name and address of a U.S. billing agent. Please provide this information in the space below:

<p>_____ Name, if Different From 1 Above</p> <p>_____ Address Line 1</p> <p>_____ Address Line 2</p> <p>_____ Address Line 3</p> <p>_____ City State Zip Code</p>	<p>_____ Name of Contact Person</p> <p>_____ Title of Contact Person</p> <p>_____ Voice Phone Number</p> <p>_____ Fax Phone Number</p> <p>_____ Email / Internet Address</p>
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5. **Home Office Billing Information.** Please provide your home office billing information.

<p>_____ Name, if Different From 1 Above.</p> <p>_____ Address Line 1</p> <p>_____ Address Line 2</p> <p>_____ Address Line 3</p> <p>_____ City, Province, Country, Postal Code</p>	<p>_____ Name of Contact Person</p> <p>_____ Title of Contact Person</p> <p>_____ Voice Phone Number</p> <p>_____ Fax Phone Number</p> <p>_____ Email / Internet Address</p>
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OVERFLIGHT BILLING AND COLLECTION
CUSTOMER INFORMATION FORM
ADDITIONAL INFORMATION

1. We plan to send the bill to your United States Billing Agent (Item 4 from the previous page) unless otherwise directed.
2. Remittance of fees of U.S. \$1,000 or more are to be paid by electronic funds transfer. Remittances below U.S. \$1,000 may be paid by electronic funds transfer, check, money order, credit card or draft. All payments are to be made in U.S. Dollars.
3. Remittance instructions including electronic payment address, mailing address, voice telephone inquiry line, facsimile number and Email / Internet Address will be provided with our invoice.
4. Please provide any comments or questions in the space provided below or on a separate sheet of paper. Please note that this package was addressed to your Corporate Headquarters office based upon information extracted from various public data bases. Please advise us of any corrections.

Name and Title of Person Preparing Form

Date

Phone Number